Policies Pertaining to Admission, Fee, Governance and Administration

Admission Policy - Talent Search:

- The Central Universities Act 2009 mandates that the University Admission of students shall be made on merit, either through Common Entrance Tests conducted individually by the university or in combination with other universities, or on the basis of marks obtained in the qualifying examination in such courses where the intake of students is small.

- Besides, the university is also mandated to adhere to the reservation policy in admission as mandated for the centrally-funded higher educational institutions in all its programmes of studies.

- The policy with respect to admission of foreign students/PIOs/NRIs would be as specified/permitted by the Central Government.

- Within the above policy framework, the University will seek to attract the best talent for admission in various courses. Given the innovative academic architecture, curricular flexibility, choice-based credit system, modular curricular framework and blending of theory with applied knowledge, it may be expected that the programme of study of the University will be relevant to the contemporary and future market and social needs, and will thereby attract large number of applications from talented students.

Full-Time & Part-Time Programmes:

- University will make no distinction in the selection and admission of students for the full-time and part-time programmes of study.

- In fact, the University may not offer separate Part-Time Programme. Instead, it will create scope for people to pursue a programme of study on Part-Time basis within the framework of Full-Time Programmes.

- The scheme is envisaged such that a full-time student will choose to study between 75 and 100 percent of the credits prescribed to be completed in a semester. A student who chooses to study such as to accumulate less than 75 of the credits prescribed for a semester would be labelled as a part time student.

- Importantly, no student shall be allowed to settle for less than 50 percent of the prescribed credits. Thus, both the Part-Time as well as the Full-Time students would be studying the same courses but at a varying pace.

- University will however make distinction between Full-Time and Part-Time students in terms of their eligibility and entitlement for different kinds of amenities and benefits - library, lab, hostel, membership of student council, etc.

Fee Policy & Fee Structure:

- Fee structure of the university would be kept in sync with other Central Universities established under the Central Universities Act 2009. It is proposed to have moderate fee structure with a built-in provision for marginal increase year-on-year basis.

- Even though the fee structure would be moderate, it will be the endeavour of the university to accommodate all meritorious candidates and support them through Fee Waiver Schemes, scholarships, Fellowships, Teaching Assistantships and Earn-While-You

Learn Scheme.

- Since the University intends to offer choices to its students in terms of the number of courses that a student can take in a semester, it may be desirable to charge tuition-fees based on the number of courses registered for.

- It is, therefore, proposed to prescribe tuition fee on per course basis such that it would be lower for the non-lab courses and higher for the lab-based courses. This will ensure that students who choose to register for a fewer courses are required to pay proportionately less than those who register for the full workload.

Governance & Administration:

- Governance Structure of the University is specified in the Central Universities Act 2009 in terms of University Authorities and Officers of the Universities.

- Within the framework of the legislation, the governance structure of the university would be designed in such a way so as to make it participatory, transparent and also decentralised to the maximum extent possible.

- Ideally, in order to get the best out of each individual and administrative units, each School, Department and Centre would be given full-autonomy subject to outcome-based accountability. Respect for diversity would be the guiding principle in devising administrative systems and practices.

- Each discipline has to be seen as unique having its own requirements and the same will have to be accommodated within the overall philosophy of the University.

- Creativity, innovation, leadership initiatives, nurturing of talent either at the individual level or at the level of Department and School

would not be sacrificed for the sake of uniform procedures and standardised practices.

- Within the larger framework provided by the Central Universities Act 2009, it shall be the endeavour of the university to conceptualise and nurture each School as autonomous with adequate authority and freedom to operate as an autonomous sub-system within the University.

- Conscious and deliberate efforts would be made to ensure that the university does not become over-bureaucratised. The administrative, non-teaching, technical and support staff would be groomed in a culture to assume the responsibility of supporting and facilitating the teaching and research activities.

- To the maximum extent possible and within the legislative framework and audit requirements, the logistics, administrative establishment and finance matters related to a particular School would be delegated to the School itself.

ICT, IT Integration & ERP:

- The need for intensive use of Information Communication Technology in academic and administrative functions of the university cannot be overemphasised. It is proposed to get a thorough ERP designed, developed and implemented right from the start.

- Needless to mention that the campuses of the University would be fully networked. As soon as the land issue is settled and boundary earmarked, the University would approach the National Knowledge Network to include its campuses in their identified list of

knowledge institutions for Gigabit connectivity.

- University has already set in motion the process of getting a dynamic website designed and developed. The process for obtaining domain name registration on ac.in domain has already begun. The website is being designed in such a way so as to become a full-fledged e-learning and ERP portal in due course of time.

- It is intended to computerise all activities of the University. It is envisaged to have total ERP

installed right from the start. However, in the absence of ready-made solutions (Even some of the most popular solutions like 'Campus Connect' require a lot of customisation), this appears to be a difficult task.

- It is proposed to initiate the process of identifying the most appropriate solution and service providers at the earliest. In the interim, to the maximum extent possible, use of web-based solutions in the area of student management information system (encompassing application, admission, attendance monitoring, examination, etc.), administration, accounting, establishment, etc. will be used right from the beginning.

Outreach Programme & Community Networking:

- While mandate of the University is to have all-India character in terms of students' admission, faculty recruitment and staff selection, the University will be proactive in networking with the local community in the form of extension and outreach activities.

- Organisation of outreach programmes to expose and enlighten the local community through organisation and involvement in various educational, intellectual, cultural and sports activities and events will be a regular feature of the University.

- Awareness camps in the areas of development initiatives, people's participation, literacy, adult education, informal and non-formal education, health, hygiene, overall quality of life, etc. will be organised regularly under the banner of the outreach programme of the University.

- Training, skill up-gradation, skill development and skill recognition of the local population will be undertaken by the University through the Skill Development Centre and Community Polytechnic. These would be intended to enhance their employability and to provide opportunities for small scale entrepreneurship and self-employment of various kinds.

- Capacity enhancement programmes such as coaching, guidance, career counselling, preparation for competitive examinations, personality development, leadership initiatives, etc. would also be a regular feature of the University.

Prof. Furqan Qamar,
Vice Chancellor
welcoming the members
of
First Executive Council